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Instructions No. 6
1,000—May—1909.

Memorandum for Inspectors and Presiding Officers.

RE MIDSUMMER EXAMINATIONS, 1909.

Honour Matriculation and Scholarship.

Presiding Officers are reminded that all the pass and honour matriculation answer papers written by a *scholarship candidate*, should be returned in one parcel at the close of the Scholarship examination, each in its own particular kind of envelope; his name should be entered and all his matriculation papers should be checked upon the special Scholarship tally list.

If a scholarship candidate is also a candidate for entrance to a Faculty of Education his answer papers in the additional subjects for this latter examination should be placed in the Faculty Entrance (*manilla*) envelopes, checked on the Faculty Entrance tally list, and returned in one parcel along with the answer papers of the other Faculty Entrance candidates.

Practical Examination in Biology.

Candidates for Honours or for Scholarships who include Biology in their course will have practical work. The material for this work will be forwarded in due time from the Department of Education and will consist of two plants, a microscopical section, and an animal.

Zoology.

Give out the Zoology paper with the animal at 9 a.m.

The animal is furnished in weak alcohol, and is to be examined by the candidates in the water of their dissecting trays.

If by any defect in the arrangements for the examination, the candidates are without dissecting dishes, in which water may be provided, all the material, animal and vegetable, furnished in bottles, is to be soaked for ten minutes in water before distribution.

The bottles and boxes used for the conveyance of the material for the examination are to be returned to the Department of Education.

Botany.

Give out Part A of the Botany paper with the plant designated A at 1.30 p.m. The plant A is to be identified by means of the flora. Thirty minutes are to be allowed for this operation. Then the text-books are to

be taken from the candidates, and Part B of the Botany paper with the plant designated B and the microscopic section distributed. Each candidate is to be allowed the use of a compound microscope for thirty minutes during this second period.

The plant is delivered in weak alcohol and in bottles. The candidates are to receive these specimens in water in their dissecting trays, that they may not become dry before examination. *This is important.*

The plant B is also provided in alcohol and is to be studied *in water.*

Appeals.

Entrance to Model Schools, Normal Schools, Faculties of Education, *and Matriculation Examinations.*

In the case of the Model Schools, all appeals must be forwarded to the Minister of Education *not later than August 7th*, and, in the case of all other examinations, *not later than September 1st*, in order that the appeals may be settled before the opening of the respective schools.

Each appeal should be made on a separate sheet of paper, the full name of the candidate with the name of the examination centre at which he wrote should be clearly stated, and the required fee of $2 enclosed. Careful attention to these particulars will greatly aid the Department in having the results of the appeals announced at an early date.

In view of all the precautions taken, (see Instructions No. 5) there is but little use in appealing unless there is very strong reason to believe that a mistake has been made.

Medical Certificates.

Medical certificates which are not sent in at the proper time are not considered when settling results. (See Instructions No. 5, page 5 (9).